



Participants Guide

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EVTeC 2021

How to Access Online Conference Platform

STEP 1

1. Login to your registration account with registered email address and password.

URL: <https://secure101.jtbcom.co.jp/evtec2021/>

*If you have not registered yet, please click "New Registration" to complete the registration first.

EVTeC 2021 inquiry

EVTeC2021 Online Conference Viewing
Once you have registered and paid, the link to join the EVTeC2021 online conference will appear on the My Page of your registered account starting **May 21**.
To access My Page, please login with your registered email address and password below. There are six buttons on My Page: InfoVaya, ZOOM1, ZOOM 2, ZOOM 3, Proceedings and Program.

***If you have not registered yet, please click "New Registration" to complete the registration first.**
After the payment is completed, the buttons will appear on My Page after May 21.
*** Please note that for those who registered after May 21 (Late Registration), it may take some time to set up the InfoVaya viewing system.**

Registration for Participation

For New Register
Click "New Registration" button to start registration

Already registered
Enter your E-mail address as "Login ID"
[Click here if you forgot your password](#)

E-mail Address

Password

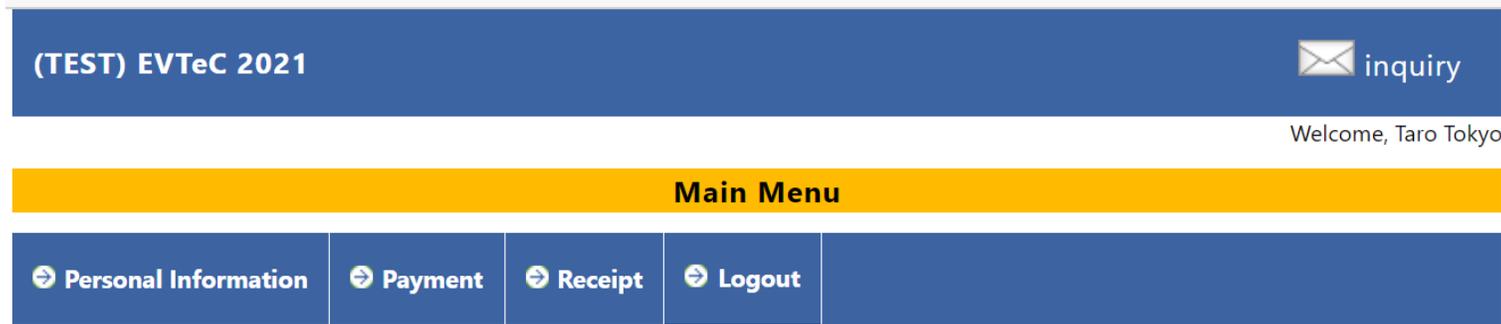
Gold Sponsor

TOYOTA **NISSAN** **HONDA** **FURUKAWA** **HUAWEI**
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Silver Sponsor

Technical Support Ansys

2. Those who finished payment, six buttons will appear to your Main Menu.



Virtual Conference Information

3. To access online conference platform (infovaya), Please click the yellow button.

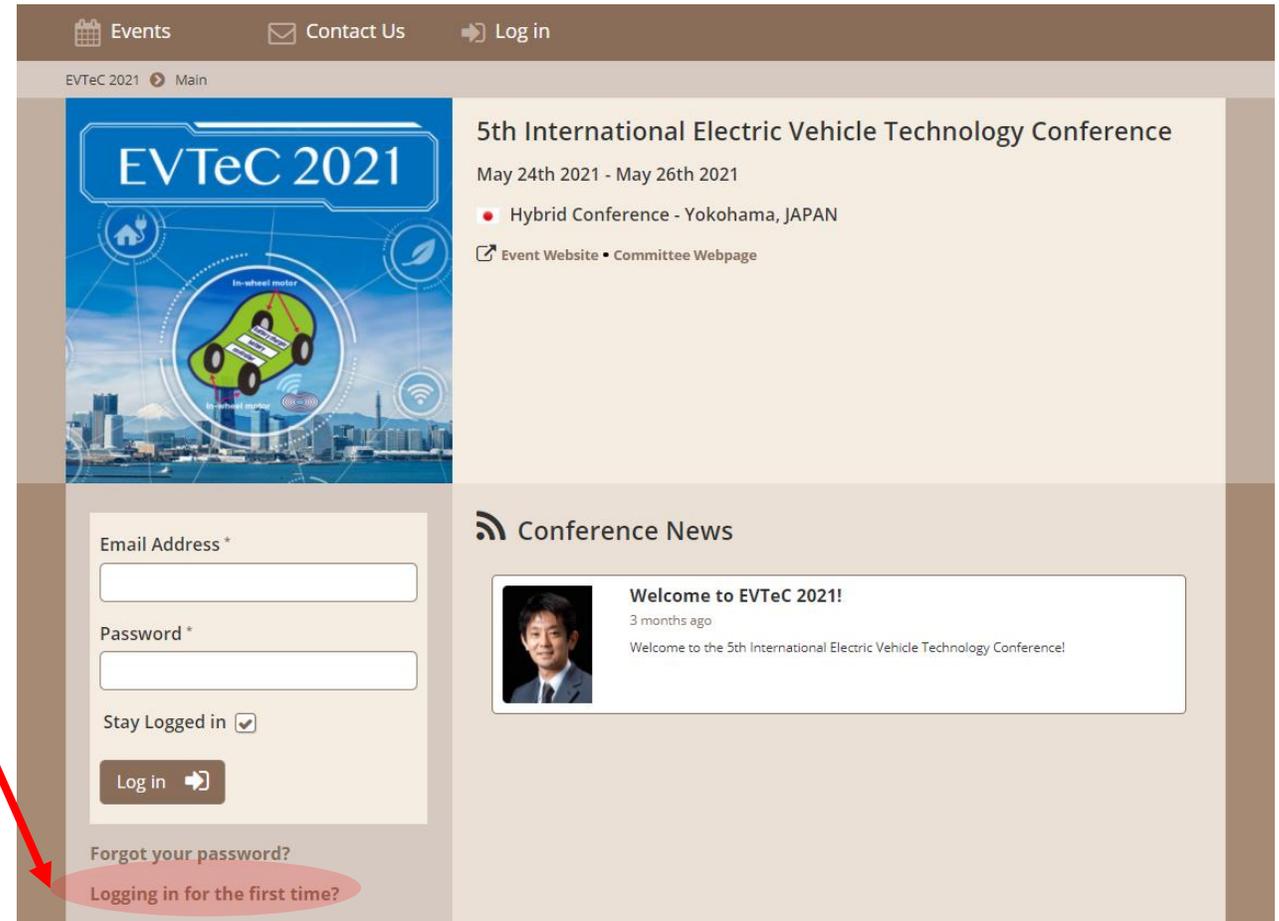
The diagram illustrates the virtual conference access options. At the top, a light blue box contains the text "To access the EVTeC browsing system." with a red arrow pointing to a yellow button labeled "InfoVaya (Online Conference Platform)". To the right of this button is a text box: "For live sessions, you can access through infovaya, but you can also access from this button, in case you cannot log in to the infovaya." Below this are three light blue boxes for live sessions in Room 1, Room 2, and Room 3. Each box contains a dark blue button labeled "Room1 (Zoom)", "Room2 (Zoom)", and "Room3 (Zoom)" respectively, with the Zoom ID "12345678910" and passcode "123456" listed below. At the bottom, two light blue boxes are shown: "To access the Program" with a green "Program" button, and "To access the Proceedings" with an orange "Proceedings" button. A text box at the bottom left states: "You can also access to the program page (website) and proceedings from these button." Blue arrows point from the text boxes to the corresponding buttons.

STEP 2

After you reached to Infovaya (online conference platform)

1. Set your password

1.1- Once the Online Conference Platform launch, please click here to set your password.



The screenshot shows the login page for the 5th International Electric Vehicle Technology Conference (EVTeC 2021). The page features a navigation bar with 'Events', 'Contact Us', and 'Log in' links. The main content area includes a banner for 'EVTeC 2021' with a green car icon and a cityscape background. Below the banner is a login form with fields for 'Email Address *' and 'Password *', a 'Stay Logged in' checkbox, and a 'Log in' button. A red arrow points from the text 'click here' in the previous block to the 'Logging in for the first time?' link at the bottom of the login form. The page also includes a 'Conference News' section with a 'Welcome to EVTeC 2021!' message.

Events Contact Us Log in

EVTeC 2021 Main

EVTeC 2021

5th International Electric Vehicle Technology Conference
May 24th 2021 - May 26th 2021
Hybrid Conference - Yokohama, JAPAN
Event Website • Committee Webpage

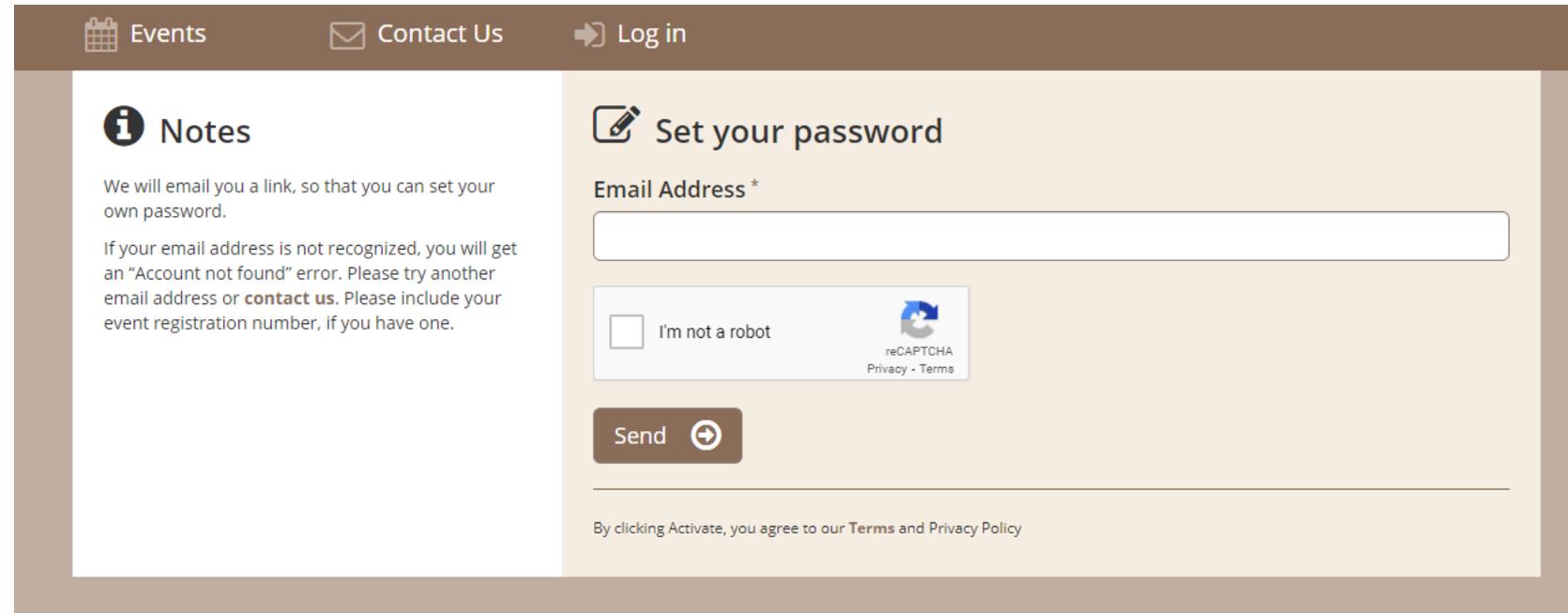
Conference News

Welcome to EVTeC 2021!
3 months ago
Welcome to the 5th International Electric Vehicle Technology Conference!

Email Address *
Password *
Stay Logged in
Log in

Forgot your password?
Logging in for the first time?

1.2- Enter your email address that will be informed by the EVTeC 2021 Secretariat.



The screenshot shows a web interface with a top navigation bar containing 'Events', 'Contact Us', and 'Log in'. The main content area is split into two columns. The left column, titled 'Notes', contains instructions: 'We will email you a link, so that you can set your own password. If your email address is not recognized, you will get an "Account not found" error. Please try another email address or **contact us**. Please include your event registration number, if you have one.' The right column, titled 'Set your password', features a form with an 'Email Address *' input field, a reCAPTCHA widget with the text 'I'm not a robot', and a 'Send' button with a right-pointing arrow icon. Below the form, a small text line reads: 'By clicking Activate, you agree to our Terms and Privacy Policy'.

1.3- You will receive an email from InfoVaya (noreply@infovaya.com). Click here to set your new password.



1.4- Enter your password that can be decided by yourself.

Password must...

- contain at least one capital letter, one lowercase letter and a number.

- be 8 characters minimum.

1.5- Now you can login with your email address and password.

Events Contact Us Log in

Set new password

New Password *

Confirm New Password *

✓ Change Password



Events Contact Us Log in

Your new password has been set successfully!

Log in to Infovaya

Email Address *

Password *

Stay Logged in

I'm not a robot  reCAPTCHA
Privacy - Terms

Log in 

[Forgot your password?](#)

[Logging in for the first time?](#)

Make the most

Keep organized

- Keep track of all your events
- Plan your time at the conference
- Like (Bookmark) elements of interest

Access new knowledge

- Explore the program in full detail
- Read the conference papers
- Find popular presentations

Promote your work

- Upload your slides/posters
- Upload other supporting materials
- Provide additional information

Network

- Feature your professional profile
- Provide contact details
- Upload your résumé
- Browse other profiles

STEP 3

2. See EVTeC 2021 Program and Presentation (Presentation video (on-demand))

2.1- Click here to go to EVTeC 2021 Program.

The screenshot displays the INFOVAYA user interface. At the top, there is a navigation bar with the INFOVAYA logo (an owl) on the left, and links for Settings, Help, and Sign Out on the right. Below the navigation bar is a search bar labeled 'Search Infovaya'. The main content area is divided into a left sidebar and a right main panel. The sidebar contains a 'Home' link and a user profile for Akiko Kengoyama, with a red arrow pointing from the text '2.1- Click here to go to EVTeC 2021 Program.' to the 'EVTeC 2021' event card in the main panel. The main panel features a 'My Activity' and 'Inbox' header, followed by a 'My Events' section. The 'My Events' section lists three events: '5th International Electric Vehicle Technology Conference' (May 24, 2021), '30th IEEE International Symposium on Industrial Electronics' (June 20, 2021), and '10th International IEEE EMBS Conference on Neural Engineering' (May 4, 2021). Each event card includes the event name, dates, location, and a small thumbnail image. The bottom of the page has a footer with 'Home', 'My Activity', 'Inbox', 'Privacy Policy', and the INFOVAYA logo.

2.2 On the top page, there are several menus:

- ① Program: You can check the program by time table.
- ② Digest: You can check the program by checking the digest of each presentations.
- ③ Sessions: You can check the program from session list.
- ④ Presentations: You can check the program from session list.
- ⑤ Profiles : You can check the list of presenters/chairs/authors those who uploaded photo
- ⑥ Popular: Popular presentations are listed here.
- ⑦ Conference news: If there's any news, the post will be updated.
- ⑧ Proceedings: You can download proceedings zip file from this link.



2.3- If you click “Digest” on the top page, you can see the pages below:

The screenshot displays a conference program interface with the following elements:

- Navigation Bar:** Includes dropdown menus for 'Categories', 'Rooms', 'Dates', and 'Times', along with a calendar icon.
- Session Header:** '12:30 - 13:50 | MON 24 MAY 2021 | ROOM 1 | A1 | SPECIAL SESSION | 0 / 3'.
- Section Title:** 'Traction Motor for EVs'.
- Slide Grid (Room 1):** Three presentation cards, each with a 'Presentation Title', 'Hiroshi Fujimoto¹', 'University of Tokyo', and a 'Representative Image' placeholder. The first card is highlighted with a red border.
- Session Header:** '12:30 - 13:50 | MON 24 MAY 2021 | ROOM 2 | B1 | SPECIAL SESSION | 0 / 4'.
- Section Title:** 'Fuel Cell System and Vehicle'.
- Slide Grid (Room 2):** Three presentation cards, each with a 'Presentation Title', 'Hiroshi Fujimoto¹', 'University of Tokyo', and a 'Representative Image' placeholder. The first card is highlighted with a red border.
- Slide Grid (Room 2):** A fourth presentation card with a 'Presentation Title', 'Hiroshi Fujimoto¹', 'University of Tokyo', and a 'Representative Image' placeholder.

This clipmark shows there are presentation slides (PDF).

* To see the file, please go to next page.

Video (mp4)

Paper (pdf)

Please click the Presentation title of the presentation you would like to check.

2.4- On the next page, you can check each presentations' abstract, video, full text (papers), and presentation slides(if any).

① Presentation and session information

② Text of abstract

③ Presentation Video

- Participants can watch the pre-recorded video anytime.

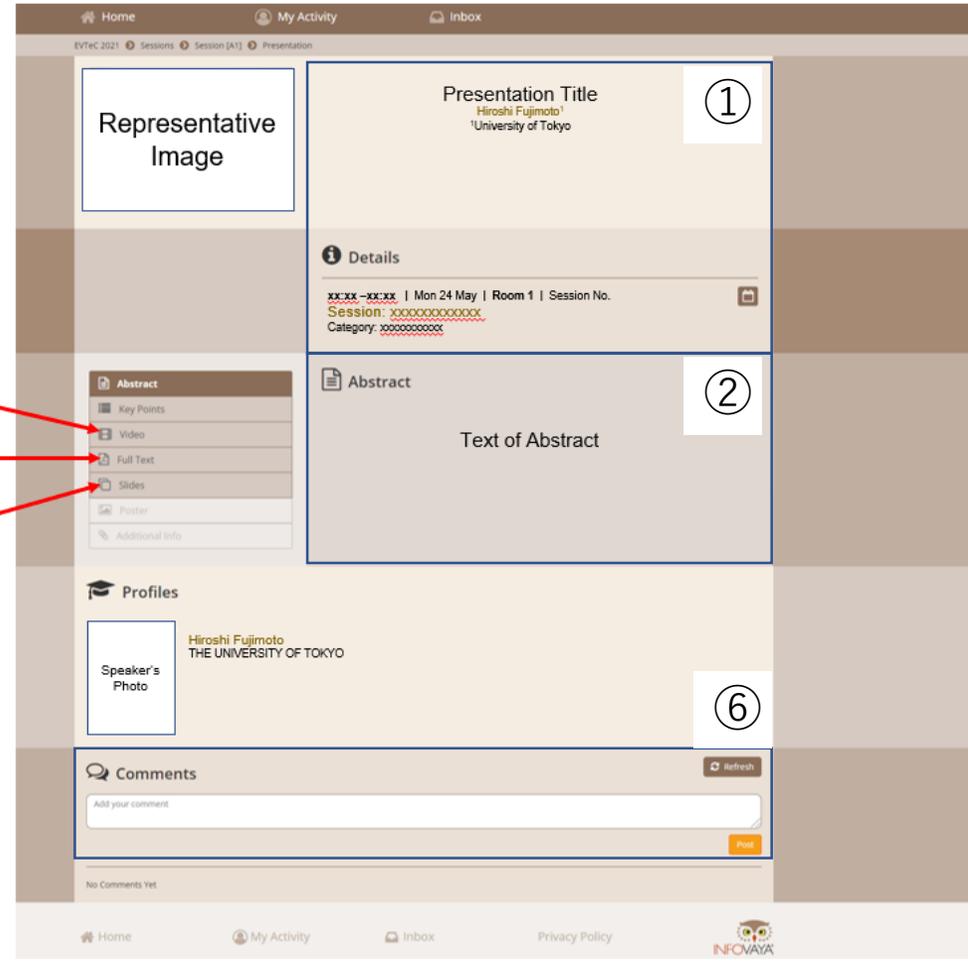
④ Paper (PDF)

⑤ Presentation Slides (if any)

⑥ Comments (chat-based discussion)

- Participants can write questions anytime.
- Presenters should write the answers for the comments.

- ③ Video (mp4)
- ④ Paper (pdf)
- ⑤ Presentation slides (pdf)
*optional



STEP 4

3. See EVTeC 2021 Program and Presentation (Attending live-sessions)

3.1- After you login at Step 2, please select the program/session you would like to join. Once you moved to the session, please click “join online session” link to launch zoom meeting.

***Please note that sharing these URL with non-registered individuals is strictly prohibited.**

The process is shown in four sequential screenshots:

- EVTeC 2021 Main Page:** Shows the event title "5th International Electric Vehicle Technology Conference" and a sidebar menu. The "Program" option is highlighted with a red box. A blue arrow points to the next screenshot.
- Program Schedule:** A calendar view showing sessions. The session "12:30 - 13:50 Traction Motor for EVs" is highlighted with a red box. A blue arrow points to the next screenshot.
- Session Detail Page:** Shows details for "Traction Motor for EVs" on Monday, May 24, 2021, Room 1. The "Join Online Session" button is highlighted with a red box. A blue arrow points to the next screenshot.
- Zoom Meeting Launch:** Shows the Zoom app dialog box. The "Open zoom.us.app" button is highlighted with a red box. Below it, the "Launch Meeting" button is also highlighted with a red box.

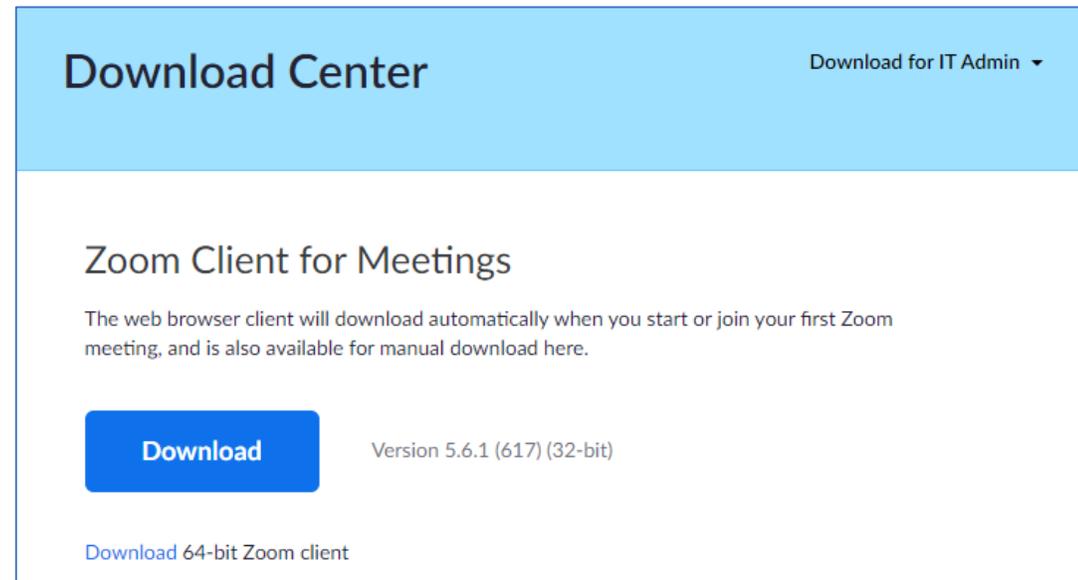
3.2- If this is first time for you to use zoom, please install zoom in your PC.

Go https://zoom.us/download#client_4meeting

Click “Download”

Zoom will be automatically operated from the next log-in time

Note: You may log-in from your browser, but some functions might be lost.



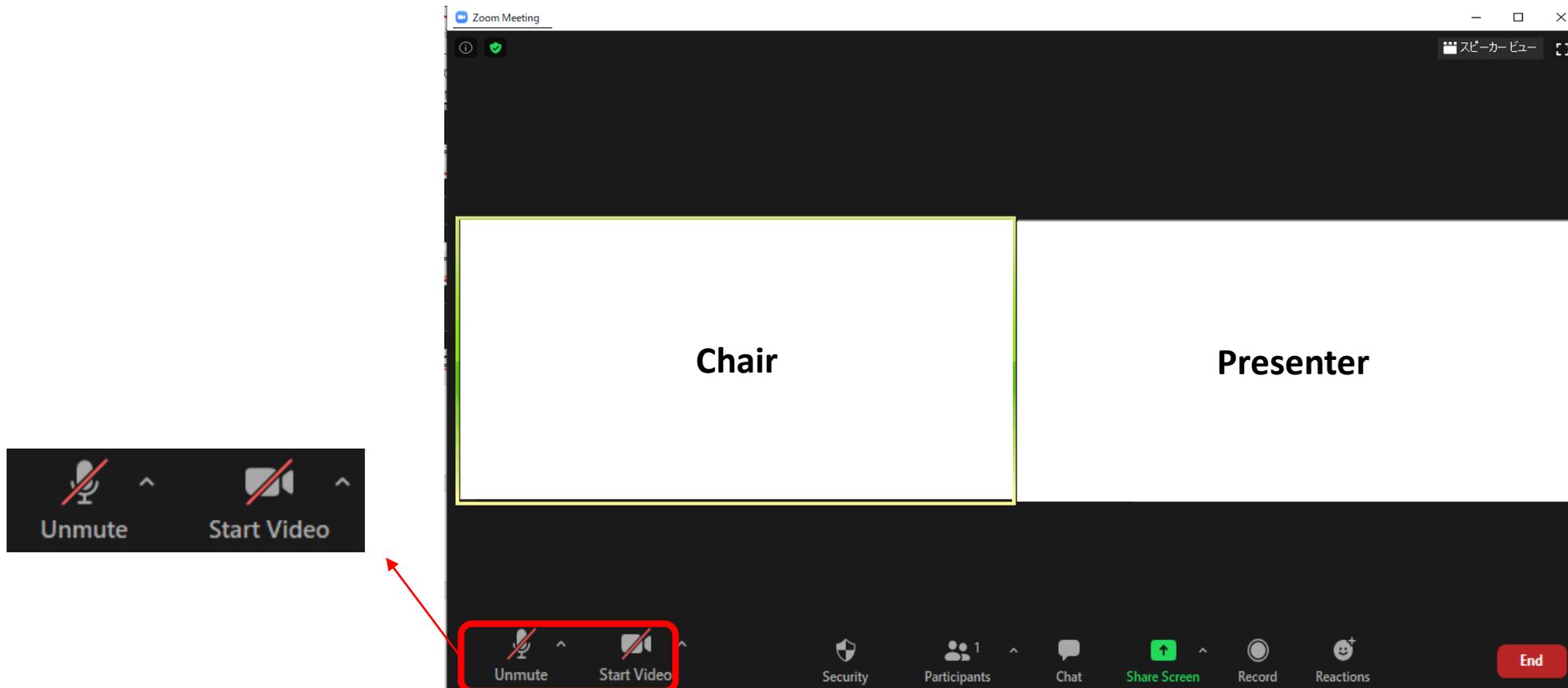
The screenshot shows the Zoom Download Center interface. At the top, there is a light blue header with the text "Download Center" on the left and "Download for IT Admin" with a dropdown arrow on the right. Below the header, the main content area is white. It features the heading "Zoom Client for Meetings" followed by a paragraph: "The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here." Below this text is a prominent blue button labeled "Download". To the right of the button, the text "Version 5.6.1 (617) (32-bit)" is displayed. At the bottom left of the content area, there is a link that says "Download 64-bit Zoom client".

3.3- After you login at zoom, please change your zoom name as below:

J. Smith (UTokyo, XXX)

where XXX=the last 3 digits of the registration number.

For the presentation time (video), please turn the microphone and video **OFF** during the presentations.



3.4- During the oral discussion time, if you wish to talk for question, please chat “I have a question”. Please do not write the question itself.

Then the chair will pick the attendee’s name and allow you to talk, then please unmute the microphone and make questions.

②When the chair allow you to talk, please unmute the microphone and ask question. (You can turn on video if you like)

①Chat “I have a question”.

Chat

From Me to Everyone

I have a question.
※Please do not put question detail.

To: Everyone
Type message here...

Reference 1: About “Settings”

- Go back to ‘Home’ page.
- Click here to set Email notifications below.

You can receive an email from the system automatically...

- when your presentations receive comments
- When your comments receive a reply
- When your followed presentations receive comments
- When a conference news item is posted

★Change of your password is available on this page.

The screenshot shows the INFOVAYA user interface. At the top, there is a navigation bar with 'Home', 'My Activity', and 'Inbox' links. The 'Settings' link is highlighted with a red circle and a red arrow pointing from the text 'Click here to set Email notifications below.' The 'Settings' page is divided into two sections: 'Change Password' and 'Email Notifications'. The 'Change Password' section has input fields for 'New Password' and 'Confirm New Password', and a 'Change Password' button. The 'Email Notifications' section has four checkboxes for different notification types and an 'Update' button.

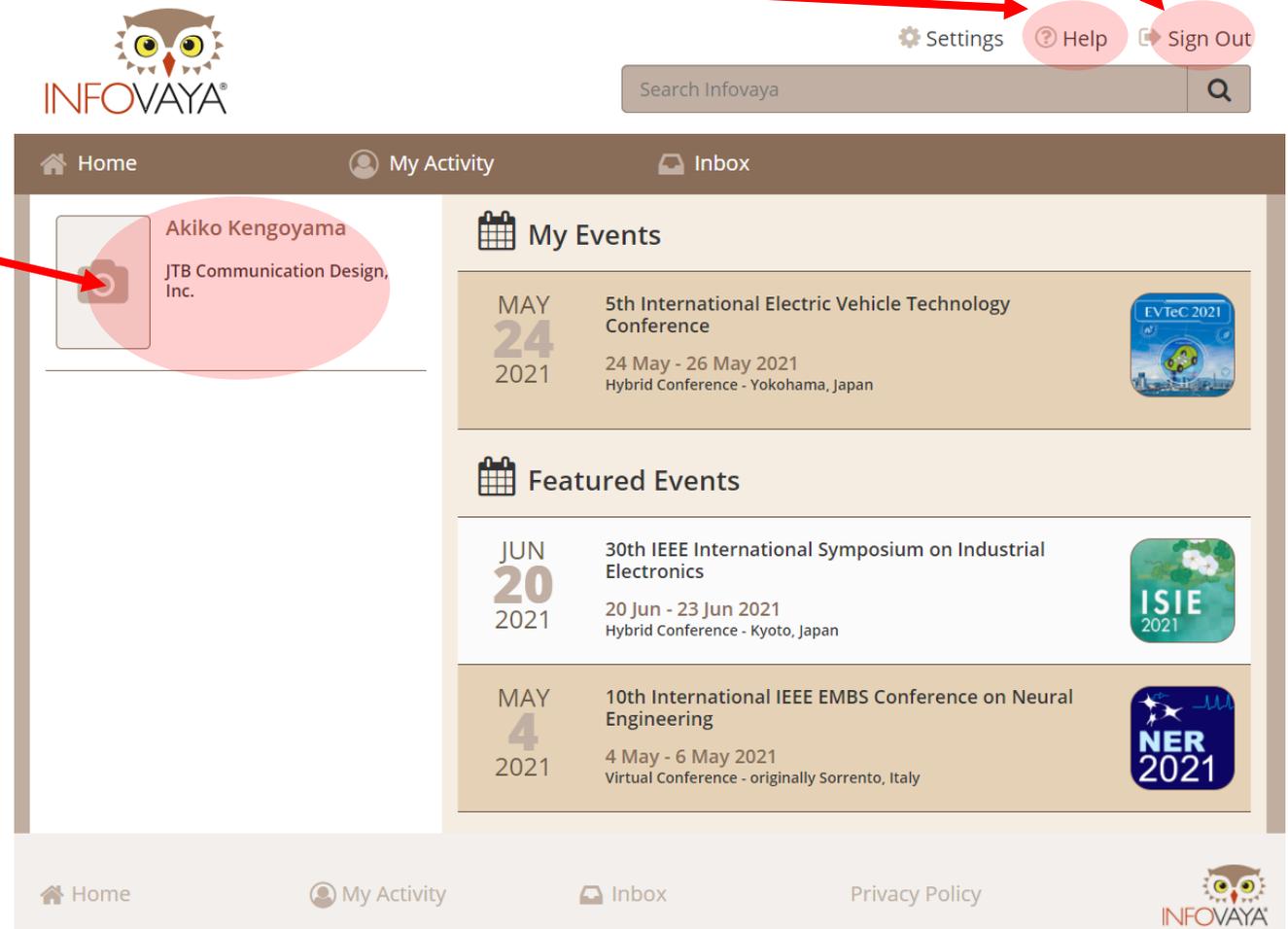
Reference 2: Others

- Click here if you need any help about the system.

FAQ and contact form are available.

- Click here to edit your profile if you want.

4.3- Click here to finish the screen.



Contact information

EVTec2021 Registration Office: evtec2021-reg@jtbcom.co.jp

Office Hours: 10:00-17:00 on Monday-Friday (JST)